



RSAEC Executive Board Meeting - Adult Education Block Grant (AEBG)

January 9, 2017 2:00 – 4:00

College and Workforce Preparation Center

1572 N. Main Street, Orange, CA 92867 - Conference Room

(714) 628-5999

MINUTES

Members Present: Lori Fasbinder, Chrissy Gascon (Director), Geoff Henderson, Kerrie Torres, Mary Lou Vachet, Connie Van Luit

Members Absent: Ryan Murray

Guests: Elizabeth Salas (Minutes)

Item	Discussion	Action
Introduction of new attendees	N/A	
Approval of agenda	<ul style="list-style-type: none"> A motion to approve agenda was made by Connie Van Luit and seconded by Lori Fasbinder Passed by a unanimous vote 	
Approval of consent agenda <ul style="list-style-type: none"> Minutes: December 12, 2016 	<ul style="list-style-type: none"> A motion to approve the December 12th minutes was made by Kerri Torres and seconded by Mary Lou Vachet Passed by a unanimous vote 	
Draft of the Data and Accountability Plan <ul style="list-style-type: none"> Set subcommittee date Vote on Plan at Feb 6th meeting 	<ul style="list-style-type: none"> Chrissy shared with the executive committee the first running draft for the data and accountability plan 	<ul style="list-style-type: none"> Chrissy will send out new calendar invite with correct dates (Feb. 6th 2-4)

<ul style="list-style-type: none"> • Due to the state Feb. 20th 	<ul style="list-style-type: none"> • Objective 3 data sharing “pending” please share any input • Chrissy wanted the executive committee to think about the type of software they are using, or if they have any questions regarding the software 	<ul style="list-style-type: none"> • Subcommittee will meet either: Jan. 20th in the morning, Jan. 23rd in the morning (8-11), Jan. 24th in the morning (8-1:30), or Jan. 26th in the morning (8-12) depending on everyone’s schedule
<p>Winter Deliverables Update:</p> <ul style="list-style-type: none"> • 2016-2018 Data and Accountability Plan: Due on February 20, 2016 (EXTENDED) • 2015-2016 (Year 2) Annual Grant Expenditure Report: Due on January 31, 2107 • 2016-2017 (Year 1) Annual Grant Expenditure Report: Due on January 31, 2017 	<ul style="list-style-type: none"> • No questions arose during meeting regarding deliverables 	
<p>Informational Item Update on the new AEBG Center at Santa Ana college (SAC):</p> <ul style="list-style-type: none"> • SAC-SCE has decided to utilize their AEBG Center allocation at the new SAC-Adult Education Center. Funds will be utilized to support improvements to the instructional environment, expand supportive services and for the ongoing operation of the center. • When a new facility is leased, the plan is to use non-AEBG funds for the rental/lease costs and to utilize AEBG funds to support improvements to the instructional environment, expand supportive services and for the ongoing operation of the center. 	<ul style="list-style-type: none"> • Chrissy informed the executive committee SAC-SCE needs a lot of supportive services • AEBG funds will be used to expand supportive services and for ongoing operations of the center • SAC-SCE is still looking for a new facility; once the new facility is attained the rental/lease costs will not be from AEBG funds instead these funds will be used to expand supportive services, improvements to instructional environment and ongoing operational expenses 	<ul style="list-style-type: none"> • Mary Lou Vachet will follow up with questions for SAC-SCE

<p>Submitted Voting Items</p> <p>Vote to approve Spring Information Fair/Open House promoting RSAEC</p> <ul style="list-style-type: none"> • Invite all member schools to participate in an open house promoting programs at the various sites in the AEBG program areas • Possible location: Centennial Park • Send out a Mailer to advertise information fair in February – hold event in late March • Create a banner to promote the event • Invite community partners, businesses, nonprofits and members of the community • Budget: Up to \$20,000 	<ul style="list-style-type: none"> • A motion to approve the Spring Information Fair/Open House promoting RSAEC was passed by Kerrie Torres and seconded by Lori Fasbinder • Passed by a unanimous vote 	<ul style="list-style-type: none"> • Connie Van Luit suggested holding the Spring Information Fair/Open house on a Friday or Saturday • Possible dates: March 24th or March 25th
<p>Vote to approve change in language in the RSAEC Regional Comprehensive Plan and 2016-2017 Annual Plan to include names of the new AEBG centers.</p> <ul style="list-style-type: none"> • SCC-CE = College and Workforce Preparation Center (CWPC) • SAC-SCE = Santa Ana College Adult Education Center (SAC-AEC) • Budget: No new budget – Will continue with the previously approved \$300,000 annually for running of the centers 	<ul style="list-style-type: none"> • A motion to approve the change in language in the RSAEC Regional Comprehensive Plan and 2016-2017 Annual Plan to include names of the new AEBG centers was passed by Lori Fasbinder and seconded by Mary Lou Vachet • Passed by a unanimous vote 	<ul style="list-style-type: none"> •
<p>Strategy Proposal Workgroup:</p>	<p>Next Meeting: Monday, January 30th at CWPC</p>	
<p>Other:</p>	<p>N/A</p>	

Future Meetings: 2017: February 6, March 13, April 17, May 8, June 12

